



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

14 MAR 27 P1:59

14 MAR 24 A8:36

STATE PROCUREMENT OFFICE
STATE OF HAWAII

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TO: Chief Procurement Officer

FROM: HEALTH/STATE LABORATORIES DIVISION
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Rainin Pipettors, Pipette Tips, and accessories

2. Vendor/Contractor/Service Provider:

RAININ INSTRUMENT, LLC

3. Amount of Request:

\$ 40,000

4. Term of Contract From:

4/23/2014

To:

4/23/2015

5. Prior SPO-007, Procurement Exemption (PE): 13-084KB

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

It is not practicable or advantageous for the department to procure by competitive means since the State Laboratories Division (Medical Microbiology Branch and the Biological Response Laboratory of the Laboratory Emergency Response Program) already use Rainin Pipettors, Pipette Tips, and other accessories. These precision pipettors are being primarily used for molecular biology procedures such as Real Time Polymerase Chain Reaction (rT-PCR) procedures for influenza and gene sequencing. These procedures require precision pipettors capable of delivering very minute quantities of specimen or reagents. The Rainin pipettors are ergonomically designed precision pipettors that were selected for these procedures by the staff for ease of use and minimal fatigue and has reduced the incidence of carpal tunnel syndrome upon prolonged use. The pipettors are assay dedicated and are used in specific steps in the various procedures. Dedicated assay pipettors are not intermingled with other pipettors or other assays to prevent cross contamination which can lead to erroneous test results. These pipettors are sent back every 6 months (or annually) depending on the protocol to the manufacturer for servicing, calibration and repair in order to (See attached sheet)

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The pipettor vendor was selected by the SLD staff for their ergonomic design and ease of use with minimal fatigue and precision and accuracy of specimen and analyte delivery. These pipettors were selected and are dedicated for use with specific assays. The accessories are manufacturer specific for use with their pipettors.

The other pipettors used in the SLD also use manufacturer specific pipette tips and accessories and are available through national suppliers such as Fisher Scientific and VWR International.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Agency | Phone Number | e-mail address |
|---------------|-----------------|--------------|------------------------------|
| Gail Kunimoto | Health/SLD | 453-6700 | gail.kunimoto@doh.hawaii.gov |

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

3-25-2014

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 3/28/14

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This is a sole source approval for the period 5/29/14 to 5/28/15, based on the department's representation that Rainin Instruments, LLC is the sole distributor for the Rainin pipettes, tips and accessories. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

6/10/14
Date